

Camden County Board of Education assigns the **grading scale** as follows:

A= 90-100

B= 80-89

C=70-79

F= below 70

Supplies: Refer to individual teachers' requests.

Lockers: Only P.E. lockers will be issued for use during P.E. class.

Student Absences/Make-Up Work:

Follow the policy outlined in the student handbook for excused and unexcused absences.

Daily assignments are posted in the classroom. It is your responsibility to obtain all make up assignments when you miss class FOR ANY REASON. You must make arrangements with me in order to schedule make-up tests, quizzes, or in-class work. Work may be accessed at <http://smms.camden.k12.ga.us/teachers/hmcelroy>.

Late Work: Students are expected to complete all assignments and turn them in on time. Acceptance of late work is at each teacher's discretion.

Restroom Privileges: Take care of restroom needs at the appropriately scheduled restroom breaks.

Tardiness: Tardy students must have an authorized pass to enter the classroom.

****Paper Headings****

All assignments are to be labeled with your name, date, block #, and name of assignment.

****Handwriting/Turning in Assignment****

Assignments with sloppy or extremely small handwriting will be returned to the student to be rewritten. Credit will only be given when the assignment is completed legibly. All projects completed in class are to be turned in electronically. All students will submit their weekly project to a specified drive on the school's server, using a teacher specified file name. Any files not using the correct name or in the correct location will not be graded.

Class Dismissal: The clock does not dismiss you. The bell does not dismiss you. The teacher dismisses you. Each day before you leave you will be notified when to clean up and pack up. You will not be dismissed until your desk and surroundings are clean and everyone is seated and quiet.

Work may be accessed at <http://smms.camden.k12.ga.us/teachers/hmcelroy>.



Please cut at the dotted line,
sign the back,
then please return this portion to Mr. McElroy.
Thank You!!!



No Tolerance Policy

The following things will not be permitted in my classroom:

Personal grooming of any kind
Chewing gum or candy
Use of profanity or the words *Stupid, Shut Up or Sucks*
Disrespectful or offensive behavior

Expectations for Keyboarding & Computer Technology students:

1. Come to class prepared with all materials and assignments. (You can't do your job without your tools.)
2. Arrive on time and ready to learn. (This requires a conscious decision on your part.)
3. Focus and remain on task during the lesson. (Sometimes this won't be easy, it will require discipline.)
4. Participate in class discussions and activities. (Raise your hand to speak, please.)
5. Ask questions when you don't understand something. (Please be diligent about this.)
6. Follow instructions. (Make sure you understand them when they are given.)
7. Complete all assignments and turn them in on time. (Your future employers will expect the same.)
8. Study. (Real learning takes time and practice.)
9. Respect others and yourself. (Say please, thank you, and respond politely when greeted.)
10. Manage your own behavior. (This is part of the maturing process.)

Announcements:

During ANY school announcements (homeroom, during class, end of the day), each student is expected to:

- ~ stop what you are doing
- ~ become silent
- ~ give absolute attention to the announcement

Finishing Assignments Early:

Students who finish classwork early should use the remainder of the class time wisely by reading an Accelerated Reader book or working on Accelerated Math, finishing another assignment, or studying for an upcoming test. You should never be a disruption to your classmates or your teacher. Show respect for those who are still working.

Grades:

Grades can be checked on Power School parent web portal found at the Camden County BOE website:
www.camden.k12.ga.us

Daily assignments for Technology can be checked by emailing me at hmcclroy@camden.k12.ga.us

Again, class work may be accessed at <http://smms.camden.k12.ga.us/teachers/hmcclroy>.

My child and I have read and understand the above guidelines, the parent letter, and the suggested classroom supplies list. Please detach this portion, sign below, and return it to Mr. McElroy. Also, please check the Internet permission section appropriately. Retain the top for your reference:

Student Name (printed): _____

Student signature: _____ Date: _____

Parent/Guardian signature: _____ Date: _____

My child (does _____ / does not _____) have permission to use the Internet in class for in-class projects.